

Church _____



**Charge Conference 2022
FINANCE COMMITTEE**

Numbers in parentheses refer to paragraphs of the 2016 Book of Discipline.

_____ **Charge** _____ **District**

For period beginning _____ and ending _____.
(date of prior charge conference) (date of current charge conference)

I. ORGANIZATION

1a. Has the committee been organized according to the 2016 Book of Discipline (§258.4)?

Yes No If no, why not? _____

1b. List officers below

Chairperson _____ Vice-Chairperson _____

Treasurer(s) _____ Financial Secretary _____

II. BUDGET AND COMMITMENT PLAN

1. What are your current fund balances (list ALL fund balances, regardless of where they are held):

General Fund	\$
Building Fund	\$
Sunday School Fund	\$
Savings	\$
Endowment(s)	\$
Parsonage	\$
Designated	\$
Other:	\$
Other:	\$

2. Has the Local Church Board/Council approved a budget for the ensuing year?
___Yes (attach copy)___No If no, why not? _____

3. Does the budget include 100% of Connectional Commitment? ___Yes ___No

III. THE HANDLING OF CHURCH FUNDS

1. How frequently does the Financial Secretary/Treasurer send contributors reports of their giving?
Monthly ____ Quarterly ____ Semi-annually ____ Annually ____ Does not send ____

2. Does the Treasurer regularly make reports to the Committee on Finance and the Church Council on the financial position of the church (§258.4b)? ____Yes ____No

3. Are the church offerings counted by a counting committee in accordance with the mandates of the *Discipline* (§258.4a, d)? ____Yes ____No
If no, why not? _____

4. Are all funds deposited promptly in accordance with procedures developed by the Committee on Finance (§258.4a, d)? ____Yes ____No
If no, why not? _____

5. Are all benevolences and other connectional funds remitted monthly to the conference treasurer (§258.4b)? ____ Yes ____ No
If no, why not? _____

6. a) Has the committee established written financial policies to document internal controls of the local church (§258.4d)? (Attach as supplement). ____Yes ____ No
b) Have these policies been reviewed by the committee and found to be adequate and effective (§258.4d)? ____Yes ____ No

7. Are financial officers of the church bonded (§258.4b)? ____Yes ____No
If no, why not? _____

8. Have the financial records of the church and all its organizations been audited for the prior fiscal year (§258.4D)? ____ Yes ____ No (Please attach copy of audit report)
If no, why not? _____

Church _____

IV. Liabilities

1. List any outstanding mortgages or additional debt related to the local church:

V. **CONNECTIONAL COMMITMENT PLAN**

1. If the church has not already paid all of this year's Conference Connectional Commitment, will it be paid in full this year? Yes No

2. Has the church made a commitment to pay 100% of the next year's connectional commitment giving? Yes No